Tamil Virtual Academy,
Gandhi Mandapam Road,
(Near Anna Centenary Library)
Kottur, Chennai - 600 025.

TENDER REFERENCE NO. AC AMC/A3/2020

Sealed Tenders are invited for Comprehensive AMC for Air-Conditioners in Tamil Virtual Academy.

Due at 4.00 P.M ON. 20.03.2020.

s/d...
Director (FAC)
Sealed Tenders are invited for Comprehensive AMC for Air-Conditioners in Tamil Virtual Academy

1. Tender Reference No : AC AMC/A3/2020
2. Tender Value : Approx Rs.2,00,000/- (Rs. Two Lakhs Only)
3. EMD : Rs.2,000/- (Rupees Two Thousand Only)
4. Last date & time for the receipt of Tenders : 20.03.2020, 16.00 hrs (4.00 p.m.)
5. Date & Time of opening Of Tenders : 20.03.2020 16.30hrs (4.30 p.m.)
6. Place of Opening : Tamil Virtual Academy
   Anna University Campus,
   Gandhi Mandapam Road,
   Near Govt. Data Centre,
   Kottur, Chennai – 600 025.
7. Period of performance of work : One Year
8. Type of Tender System : Open Tender
9. Bid Qualifying requirement : Only Authorized Service Partners

s/d...
Director (FAC)
Specifications:

<table>
<thead>
<tr>
<th>S.No</th>
<th>ITEM DESCRIPTION</th>
<th>Type of Air-Conditioners</th>
<th>No. of Machines (Indoor &amp; Outdoor)</th>
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</thead>
<tbody>
<tr>
<td>01.</td>
<td>HITACHI 1.5TR</td>
<td>Split</td>
<td>10</td>
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<tr>
<td>02.</td>
<td>LOGICOOL 1.5TR</td>
<td>Split</td>
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<tr>
<td>03.</td>
<td>VOLTAS 1.5TR</td>
<td>Split</td>
<td>06</td>
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<td>04.</td>
<td>VOLTAS 2.0TR</td>
<td>Split</td>
<td>02</td>
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<tr>
<td>05.</td>
<td>LG 1.5TR</td>
<td>Cassette</td>
<td>02</td>
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<tr>
<td>06.</td>
<td>LG 2.0TR</td>
<td>Cassette</td>
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<td>07.</td>
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<td>Duct</td>
<td>01</td>
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<tr>
<td>08.</td>
<td>ETA 5.5TR</td>
<td>Duct</td>
<td>02</td>
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<tr>
<td>09.</td>
<td>Blue Star 5.5TR</td>
<td>Duct</td>
<td>03</td>
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<td><strong>Total</strong></td>
<td></td>
<td><strong>38</strong></td>
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</tbody>
</table>

**COMPREHENSIVE MAINTENANCE CONTRACT (INCLUDING COMPRESSOR)**

1. This scheme covers Routine Service & Breakdown Service including free repair / replacement of all electrical and mechanical parts and Gas charging whenever found necessary by the Company.
2. Routine Service includes Routing inspection, checking & servicing the Air Conditioner once in every quarter spaced out as evenly as possible.
3. All breakdown calls received by the Company during normal working hours will be attended to as early as possible, but positively within 24 hours of receipt of calls.
4. Kindly mentioned excluded spare parts in your tender document

*Authorised Service Partners are requested to visit the Tamil Virtual Academy premises before submitting the Tender document.*
INSTRUCTION TO BIDDERS

1.0 Sealed Tenders are invited for Comprehensive AMC for Air-Conditioners in Tamil Virtual Academy separately as per the specifications so as to reach The Director, Tamil Virtual Academy, Anna University Campus, Gandhi Mandapam Road, (Near Govt Data Centre) Kottur, Chennai – 600 025, not later than 16.00 hrs on 20.03.2020.

2.0 **Bid Qualifying Requirement:**

   Authorised Air-Conditioners Service Partners only

3.0 **Tender should be sent as Detailed below:**

Competitors are requested to note and abide by the following instructions carefully: -

3.1. The bidders are requested to submit their bids in three envelopes on or before 20.03.2020 at 16.00 hrs.

   I. The first envelope should contain

   a) Specifications
   b) Track record with complete information on their experience and list of organizations where they carried out the work.
   c) Any other information called for in the specification.

   II. The second envelop should contain:

   a) Price Bids (inclusive of all Taxes)

   III. The Earnest Money Deposit (EMD) should be enclosed in the third envelope.

3.2 All these envelopes should be put in one envelope sent to TVA on or before the notified time and date for the receipt of the tender.

3.3 All Envelopes Should be sealed, super scribed and addressed to The Director, Tamil Virtual Academy, Anna University Campus, Gandhi Mandapam Road, (Near Govt Data Centre) Kottur, Chennai – 600 025.

3.4 No tender given in person shall be entertained after the notified time and date for the receipt of the tender. Tenders received by
post after the notified time and date of the receipt of the tender shall be returned to the sender. Tenders if presented in person may be handed over to the Personal Asst to The Director.

3.5 The opening of envelop of the tender will be on 20.03.2020 at 16.30 hrs in the presence of available bidders.

4.0 EMD: Rs. 2,000/- (Rs. Two Thousand Only).

4.1 The EMD specified above should be in the form of DD only from any of the Nationalised Banks in India, drawn in favour of The Director, Tamil Virtual Academy, payable at Chennai.

4.2 The EMD amount of the Successful Bidder can be converted as part of the Security Deposit (SD) for successful execution of the work and will be returned only after the successful fulfilment of the Contract.

4.3 Tender should be quoted inclusive of all taxes and warranty period, Delivery period.

5.0 The bidders may visit Tamil Virtual Academy on all working days from 10.00 am to 5.45 pm for inspecting the server.

6.0 TDS will be deducted as per the Government norms.

7.0 The payment will be made only through ECS that is post quarterly basis.

8.0 As per the tender document the execution of this Comprehensive Work Contract is one year from the date of issue of Work Order.

9.0 In case of any discrepancy, The Director, Tamil Virtual Academy’s decision is final.

Director (FAC),
Tamil Virtual Academy,
Anna University Campus,
Gandhi Mandapam Road,
Near Govt. Data Centre,
Kotturpuram,
Chennai – 600 025.